



TOWN OF NEWTON, NH

Recreation Commission



*2 Town Hall Road
Newton, NH 03858*

Date: July 16, 2018

Call to Order - 7:00 pm

In attendance – Chairman Stephen St. Cyr, Vice Chairman Vanessa Burrill, Matthew Burrill (representing Selectmen), Christine Kuzmitski, and Patricia Masterson (recording minutes).

Approval of Minutes

Chairman St. Cyr made a Motion to approve the Minutes for July 2, 2018, and Selectman Burrill seconded the Motion. Selectman Burrill noted that the July 2 Minutes indicated there will be no bands at Olde Home Day in case of rain. This is incorrect. There will be bands under a canopy. The Motion was unanimously approved.

Town-wide yard sale

Vice Chair Burrill has completed the paperwork needed for the Town-wide yard sale for the community site at Memorial School. She will ask Police Jewett to sign the paperwork as well as paperwork for Olde Home Day and Trunk or Treat.

Vic Chair Burrill is working on a registration form for the Town-wide yard sale to be held on October 6, 2018.

Olde Home Day – September 15, 2018 – Memorial School

Vice Chair Burrill has created an updated vendor form that she will send to the Recreation Commission. A decision must be made on how to do raffle donations. Should each vendor provide a raffle prize? Should raffle donations be grouped together so we are not calling ticket numbers every half hour? Should there be a 50-50 raffle?

Selectman Burrill is organizing five bands for the day. Each band will play for 45 minutes. Selectman Burrill has arranged for Davis Thurston audio engineer. He does not require a deposit.

Selectman Burrill made a Motion to send a check to Davis Thurston for \$600 on or near September 1, 2018. Chairman St. Cyr seconded the Motion. The Motion was unanimously approved with no discussion.

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Vice Chair Burrill will confirm all bouncy houses with Grand Rental once the location is confirmed. Memorial School is the desired location. Grand Rental will cover the insurance and liability with their own rider.

The Lions Club for hot dogs and sausages, Kona Ice, a fried dough vendor, and an ice cream truck are being contacted as food vendors.

Vice Chair Burrill is researching a golf challenge game.

Tentative entertainment is: Bands, Striker game, Dunk Tank, Irish Step Dancers, bouncy houses, and Karate demonstration. Papa Joe, the storyteller will be contacted.

Vice Chair Burrill reported that \$3832 is allocated for Olde Home Day. \$1168 remains in the budget.

Ms. Masterson will ask Diane Morin, Secretary for the Selectmen, if she will arrange for posting the date of Olde Home Day on the Town boards.

Ms. Masterson will give the Red Sox Wally contact Vice Chair Burrill's phone number and make sure a deposit has been sent.

Senior BBQ

The Senior BBQ will be held on Thursday, September 13, 2018, 4 to 6 p.m. the week of Olde Home Day. It will be held at the new fire station or the police station, which is accessible for rain. Selectman Burrill will ask the Fire Chief if the Senior BBQ can be held at the new Fire Station. Ms. Kuzmitski has a contact who may provide music for the event. Selectman Burrill will research providing a sound system.

Lifeguards

One applicant has responded to the ad searching for lifeguards for Country Pond. Chief Alcacidinho will be asked to work with Scott Dole or Deputy Chief Kane to interview the applicant. Chairman St. Cyr may also join the process.

Do we want to have one lifeguard but set public expectations that if there is no lifeguard on duty, it is "swim at your own risk"?

Selectman Burrill noted that the lifeguard can be advised that the Police Department is always on duty to assist, and the Fire Department is available. Police are available for all questions, no matter how minor.

The lifeguard will be a Town employee and submit time sheets to Nancy Wrigley, Town Administrator. Chairman St. Cyr will arrange the interview process with Ms. Wrigley. A background check will be needed.

Senior Trip

Ms. Kuzmitski will collect \$35 per person for the Senior Outing to Portland, Maine on July 18, 2018, upstairs in the Town Hall. She will deliver the collected money to Town Administrator Nancy Wrigley.

Recreation Commission Bylaws

Vice Chair Burrill presented revisions to the Recreation Commission Bylaws. Ms. Masterson distributed the revisions to key officials and asked for their review and approval. The officials submitted no revisions. Ms. Masterson was asked to review with the Bookkeeper whether electronic approvals are acceptable for invoices. Once the Bylaws are firm, they should be posted in two public places – the Town website and the Town bulletin board.

Selectman Burrill made a Motion to accept the proposed revisions with any changes on electronic approvals. Vice Chair Burrill seconded the Motion, which passed unanimously with no discussion.

Adjournment

Vice Chair Burrill made a Motion to adjourn the meeting at 8:00 p.m. Ms. Kuzmitski seconded the Motion. The Motion was unanimously approved with no discussion.

THE NEXT MEETING WILL BE HELD ON August 6, 2018, at 7:00 p.m. in the REAR of the TOWN HALL.

Respectfully Submitted,

Patricia Masterson
Recreation Commission Secretary