**GALE LIBRARY**

**Trustees Meeting Agenda**

**May 9, 2018**

**10:00 A.M.**

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**Roll Call:**

**Call to Order:**

**Minutes from the Previous Meeting (4/11/18)**

**Correspondence and Communications:**

**Library Director’s Report:**

**Treasurer’s Report:**

**Unfinished Business:**

* **Facilities Maintenance**
* **NHLA Regional Spring Meeting Review**

**New Business:**

* **Alternate Trustee Position**
* **PACE Luncheon**
* **OverDrive Online Magazines**
* **2017 Audit**
* **NHAIS Architectural Firms and Principals List**
* **ILS Update**
* **Harassment Training Update**
* **Harassment Policy Review**
* **Clean Out of Old Files in Basement**
* **Invoice Retention Review**
* **Library Assistant Job Descriptions**
* **Acceptance of Donations: K. Lacroix - $100.00 for General Funds; Patrons  - NH Historical Society Pass, Plastic Storage Tote, Duct Tape, Book**
* **Friends’ News**
* **Monthly Invoices Review and Initialing**

**Next Trustee Meeting**: **Wednesday, June 13, 2018**

**Adjournment:**

**The Public is Welcome**