**GALE LIBRARY**

**Trustees Meeting Agenda**

**February 8, 2023**

**10 AM – Gale Library and Zoom Video Conference**

**To listen and participate via phone or Zoom, use the information below.**

**Public Phone Call-in begins at 10:00 am +1 929 205 6099 US (New York) Meeting ID: 892 3123 3511**

**To attend via Zoom, click on the link:** <https://us02web.zoom.us/j/89231233511>

**Roll Call:**

**Call to Order:**

**Minutes from Previous Meetings: 1/11/2023**

**Correspondence and Communications:**

**Treasurer’s Report:**

**Library Director’s Report:**

**Unfinished Business:**

* **Review Visitor Statistics; Youth Room Statistics**
* **Facilities Review, Furnace Quotes**
* **Staffing Review**
* **IT Update**
* **CIP Survey Update**
* **Review and Vote PTO for Part-Time Employees Policy**

**New Business:**

* **February 4 Deliberative Session and Upcoming Town Elections: New Default Budget, Candidates for Election for BOT, Candidates Night, Alternates Reappt.**
* **Changes to Amazon Billing and Delivery Options**
* **Primex Cybersecurity Training for 3 Employees**
* **Review Collection Development Policy (including Reconsideration Form)**
* **Acceptance of Donations: Patrons – Books, Puzzles**
* **Friends’ News**
* **Monthly Invoices Review**

**Next Trustee Meeting: Wednesday, March 8, 2023**

**Adjournment:**

**The Public is Welcome**