**GALE LIBRARY**

**Trustees Meeting Agenda**

**January 9, 2019**

**10:00 A.M.**

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**Roll Call:**

**Call to Order:**

**Minutes from the Previous Meeting (12/12/18):**

**Correspondence and Communications:**

**Library Director’s Report:**

**Treasurer’s Report:**

**Unfinished Business:**

* **Staffing Review**
* **Alternate Trustee Position Review**
* **Facilities Maintenance**

**New Business:**

* **Transform Your Library with Webjunction**
* **2019 Budget Review**
* **Winter Maintenance Assistant Job Description**
* **NHLA Memberships**
* **Document Retention**
* **Acceptance of Donations: Patrons – Books; Julie Lamere – Honeywell Monitor and Lightbulb**
* **Friends’ News**
* **Monthly Invoices Review and Initialing**

**Next Trustee Meeting**: **Wednesday, February 13, 2019**

**Adjournment:**

**The Public is Welcome**