**GALE LIBRARY**

**Trustees Meeting Agenda**

**October 10, 2018**

**10:00 A.M.**

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**Roll Call:**

**Call to Order:**

**Minutes from the Previous Meeting (9/12/18)**

**Correspondence and Communications:**

**Library Director’s Report:**

**Treasurer’s Report:**

**Unfinished Business:**

* **Facilities Maintenance**
* **Alternate Trustee Position**
* **Library Director’s Annual Evaluation**
* **AED/CPR Training**

**New Business:**

* **Preliminary 2019 Budget Review**
* **Assistant Director’s Job Description Review**
* **Children’s/Young Adult Librarian Job Description Review**
* **Acceptance of Donations: Patrons - $10.00/ Books; Ravensburger – Four Puzzles; Barbara White – Assorted Paper and Craft Supplies**
* **Friends’ News**
* **Monthly Invoices Review and Initialing**

**Next Trustee Meeting**: **Wednesday, November 14, 2018**

**Adjournment:**

**The Public is Welcome**