



**Office of the Board of Selectmen  
2 Town Hall Road, Newton, NH 03858  
Tel: 382-4405 Option 5 Fax 382-9140**

[www.newton-nh.gov](http://www.newton-nh.gov)

**NEWTON BOARD OF SELECTMEN  
DATE: WEDNESDAY, NOVEMBER 30, 2022  
TIME: 4:30PM  
LOCATION: NEWTON TOWN HALL, 2 TOWN HALL ROAD**

**PUBLIC MEETING MINUTES**

**I. Call to Order**

Chairman Burrill called the meeting to order at 4:30pm. In attendance were Selectmen Matthew A. Burrill, Chairman, Robert Marchand Jr, Vice-Chairman, Charles R. Melvin Sr., Michael Connolly, Mark Andrew, Town Administrator (TA), and Selectmen's Secretary Diane M. Morin. The non-public session minutes and the public meeting minutes were transcribed and typed by TA Andrews.

Selectman Lawrence Foote was not present.

Selectman Connolly stated that he was not able to attend the meeting in person. He is attending via Teams Video Conferencing and no one else was in the room with him.

**Nonpublic Session under RSA 91-A:3 II (b) – Hiring New Employee**

**Selectman Marchand moved to go into non-public session at 4:30pm under RSA 91-A: 3 II (b) – Hiring New Employee. Seconded by Selectman Melvin. Burrill – aye, Melvin – aye, Marchand – aye, Connolly – aye.**

**Selectman Marchand moved to close the non-public session at 6:02pm. Seconded by Selectman Connolly. Burrill – aye, Melvin – aye, Marchand – aye, Connolly – aye.**

**II. Scheduled Business**

**A. Seal non-public minutes**

**Selectman Melvin moved that the Board just came out of a non-public session under RSA 91-A: 3 II (b) and that they keep all matters discussed confidential until in the opinion of the majority of the Board the circumstances no longer apply except to provide the Bookkeeper/Payroll Administrator with the necessary information for payroll. Seconded by Selectman Marchand. Burrill – aye, Melvin – aye, Marchand – aye Connolly – aye.**

**III. Adjourn**

**Selectman Melvin moved to adjourn at 6:02pm. Seconded by Selectman Melvin.**

Respectfully submitted,

Mark Andrews  
Town Administrator