

HOW TO...

RENEW A MOTOR VEHICLE, TRAILER, OR DOG LICENSE

1. **ONLINE:** From the Town Website homepage, choose “pay online” from the righthand menu, to bring you to your options. Your registration will be mailed to you when completed unless otherwise noted in the transaction.
2. **MAIL:** To get the cost of a registration, please visit the Town Clerk’s page of the Town Website and choose ESTIMATOR FOR VEHICLE REGISTRATION from the left-hand menu. You may also email to me the plate number (s) of what you want to renew, and I will email you a cost. Please mail a check payable to the Town of Newton, noting the plate number (s) of what we are to renew and a phone number.

Mail to: Newton Town Clerk
2 Town Hall Rd
Newton, NH 03858

Email: townclerktaxcollector@newtonnh.net (for cost and questions)

Please enclose a SASE if you want us to mail your registrations,
otherwise we will call you when ready for pick up

3. **VIA MAIL SLOT:** Same as mailing instructions above but leave all paperwork in the mail slot in the clerks’ door located on the LEFT side of Town Hall.

LICENSE A NEW DOG

1. **MAIL:** Please send us a copy of the current Rabies Vaccination Certificate, a check payable to the Town of Newton. Cost is \$6.50 for a neutered/spayed dog, or \$9.00 if it's intact. If you are 65 or older, and you have no other dogs licensed in your name, the cost is \$2.00.

Mail to: Newton Town Clerk
2 Town Hall Rd
Newton, NH 03858

Please enclose a SASE if you want us to mail your license to you otherwise, we will call you when ready for pick up.

2. **VIA MAIL SLOT:** Same as mailing instructions above but leave all paperwork in the mail slot in the clerks' door located on the LEFT side of Town Hall.

BUY A VITAL RECORD

(Certified copy of Birth, Death, Marriage, Divorce of NEW HAMPSHIRE ONLY EVENTS. If the even didn't occur in NH, then I cannot issue a certificate. Contact the state in which the even occurred)

1. **ONLINE:** From the Town Website homepage, choose "pay online" from the righthand menu to bring you to your options.
2. **MAIL:** Please send to me the following:
 - Your name, address, and type of certificate you need
 - The name of the person on the certificate and the date of the event, and the relationship of this person to you.
 - A copy of your picture ID
 - A check made payable to the Town of Newton, and a phone number
 - Cost is \$15.00 for one, and \$10.00 for any additional copies of the same document.

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Newton, NH 03858

Please enclose a SASE if you want us to mail your certificates,
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