GALE LIBRARY

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**Established** **1892**

**16 South Main Street**

**Newton New Hampshire 03858**

**(603) 382-4691**

**DATE: Monday, December 14, 2020**

Conference Call

**EMERGENCY MEETING MINUTES**

1. Call to Order: 12:07 PM
2. In attendance via conference call: Lynne Camp, Chairperson; Kathy Meserve, Treasurer; Terry Caswell, Director
3. **Lynne motioned to approve the carry over of any remaining unused PTO hours for Theresa Caswell to the year 2021. Kathy seconded the motion. The motion passed unanimously; no nay votes were cast.**
4. **Kathy motioned that staff who are in quarantine for possible exposure to Covid-19 be paid for their regular hours according to the Families First Corona Virus Response Act (FFCRA). Lynne seconded the motion. The motion passed unanimously; no nay votes were cast.**

The meeting adjourned at 12:30 PM

Respectfully submitted,

Lynne O. Camp, Chairperson/Acting Secretary